



# ENTRY FORM

## Red House Group Members Exhibition



### 'PLEASE REPEAT'

A whole gallery exhibition of artworks in all media, relating to the above title  
**3 - 26 September 2021**

**PLEASE READ THE FOLLOWING INFORMATION CAREFULLY,  
 & NOTE ADDITIONAL INFORMATION OVERLEAF.**

- Your artwork is a representation of you, so choose your favourite medium and your preferred style.
- One piece of artwork per member, unless smaller 3D items that can be displayed together (max 5 items for jewellery)
- An entry fee of **\$10.00** (inc GST) will apply to help cover the gallery hire fee. Fee must be submitted with Entry Form.
- **Exhibitors, please note:** All entries:
  - 1) must be no wider than **1 metre (including frame)**.
  - 2) must have been **recently finished** (*in the past twelve months*)
  - 3) must not have been exhibited in conjunction with Red House or Gallery M before (*including the shop*).
  - 5) must have the correct hanging devices (*see details overleaf*)
  - 6) must be professionally framed, with neat backing, new tape etc. Old, chipped or dirty frames are not suitable, and bring down the standard of the entire exhibition.
  - 7) weight restrictions may apply - any artwork must be able to be moved / hung easily by one person
- **Artworks that do not comply with all of the above guidelines WILL NOT be accepted.**
- **Artwork must be delivered to Gallery M on (or before) Tuesday 31 August between 10am - 4pm** (please bring work in as early as possible) If you are unable to bring work in these times, please make arrangements with Gallery staff to deliver prior to that date **NO WORK CAN BE ACCEPTED AFTER 4pm TUESDAY 31 AUGUST**
- Consignment notes and artwork labels will be included in the August mail-out.

#### Entry fee \$10 - PAYMENT OPTIONS

- **In person** at the Gallery M counter
- **By Credit Card** via phone (ph: 8377 2904)
- **Bank Transfer** (see info to the right)

#### To pay by **Bank Transfer:**

Red House Group Inc Members Account  
 BSB: 065 155  
 Account: 1055 4508  
 Reference: EXP-your name

Please complete the section below and return with fee to Gallery M by **Monday 2 August 2021**

## Red House Group Members' Exhibition

### 'Please Repeat' 3 - 26 September 2021

MEMBER NAME:	PHONE:
	MOBILE:

TYPE OF ARTWORK: (ie: painting, photograph, sculpture, ceramics, jewellery etc)

APPROX DIMENSIONS:	Wall Hanging 2D / Podium-Floor Display 3D ( <i>please circle</i> )
--------------------	--

I CAN ASSIST WITH HANGING THE EXHIBITION ON WEDNESDAY 1 SEPTEMBER YES / NO (*see notes over*)

<b>OFFICE USE ONLY</b>	Date received:	Rec no:	Amount: \$
------------------------	----------------	---------	------------

# keep this sheet for your information

## EXHIBITION TERMS AND CONDITIONS

### IMPORTANT DATES

- ◆ **Entry submission:** The Entry Form (lower section overleaf) to be submitted by 2 August 2021. If the quota of artworks has been reached before 2 August, the entry form cannot be accepted. Lodge entries ASAP to ensure participation.
- ◆ **Delivery of artwork: 10am-4pm Tuesday 31 August 2021.** If you have any difficulty with the delivery time, contact Gallery M staff to arrange delivery before that date. **Work cannot be accepted after 31 August.**
- ◆ **Official opening event:** To be advised. Covid-19 restrictions remain in place, we will update opening arrangements closer to the date.
- ◆ **Collection of artwork:** Monday 27 September 2021. All work to be collected. No responsibility will be taken for artwork uncollected after that date, unless prior arrangements have been made.

### RIGHT OF REFUSAL

- (a) Gallery M staff have the right to refuse any work.
- (b) Any work that may be considered racist, sexist or offensive may not be accepted.

### COPYRIGHT

- (a) Copyright of all work remains with the originator of the artwork.
- (b) Gallery M reserves the right to document the artworks, maintain a file and utilise images of the artwork for publicity, information or archival purposes.
- (c) Any exhibitor has the sole responsibility for ensuring that their artwork does not infringe another creator's copyright. Artwork that may infringe the cultural property or moral rights of another person or group may not be displayed.

### HANGING AND DISPLAY

- (a) All hanging works must be suitably mounted or framed, with securely fixed hanging cords or wires **attached to D-rings**. The Gallery M hanging system requires hooks to be inserted into the D-rings on either side of the artwork. Screws or lock fittings on metal frames are not suitable. Gallery M had steel D-Rings for sale. **Note: Brass D-rings WILL NOT BE ACCEPTED!**  
**Artwork that does not meet the above hanging requirements will not be accepted.**
- (b) Any display cabinets (provided by exhibitor) must be approved by the Gallery Staff.
- (c) All artwork must be well finished, without sharp edges or rough bases. Any 3-D work should have felt (or similar) on the base if there is any chance of the display stand being damaged.

### INSURANCE

It is the Exhibitor's responsibility to insure their own works whilst in transit. All artwork on the premises is insured against Burglary (excluding theft without forcible entry) and Fire only. Maximum claim limits apply. Additional insurance, including Theft, Accidental Breakage or Malicious Damage is the responsibility of the Exhibitor.

### GST

All exhibitors must complete a GST / hobby artist declaration when delivering their artwork (on Exhibition Consignment Note). Exhibition Consignment Notes and artwork labels will be sent to all exhibitors before the exhibition delivery date.

### COMMISSION

A commission of 33% (includes GST) will be taken from the sale price of any sold items.

### PAYMENT FOR SOLD WORKS

Payments are paid directly into the artist's bank account by EFT, if your work is sold you will be asked to provide your account details.

### GALLERY INFORMATION

Hours: Mon - Fri: 10am-4pm; Sat: 10am-4pm; Sun: 1-4pm P: 8377 2904 E: gallerym@marion.sa.gov.au

**Artists who have volunteered to help with hanging this exhibition will be contacted if required.**